

**Tompkins Cortland Community College**  
**Senate Unapproved Minutes**  
**Room 201**  
**October 11, 2024**

**CALL TO ORDER**

- A. Faben-Wade called meeting to order

**ROLL CALL**

**Present:** A. Faben-Wade, G. Gammage-Sikora (virtual), K. Millman, M. Timonin (virtual), V. Zeppelin, C. Askew, B. Moose, J. Walz-Koeppel, M. Barrero, S. Brock

**Excused:** A. Myles

**Unexcused:**

**Guests:** S. Molnar, S. Paradiso (ex-officio)

**PUBLIC COMMENT**

No public comment.

**DISCUSSION ITEMS**

**Chancellor's Awards**

- Timeline for Chancellor's awards
- Campaign for the upcoming Chancellor's awards, especially within the student community
- Brainstorm ways to simplify the nominee form with still obtaining all required information.

**Establishing a Committee**

- There is a charge document that should be filled out for creating a committee to outline the structure, meeting times, chairman, agenda, etc.

**Dissolving a Committee**

- Number of committees on campus compared to the number of bodies able to participate

**Current Committees**

- In the bylaws, there are guidelines for current committees to establish a written report once a year and to be reviewed every three years. Every active committee presented to the College Senate last year for their three year review.

## **Marketing Senate Meetings**

- Students do not have access to Senate meetings
- Are there licenses to create a campus group?
- Should there be a calendar in the Student Activities Center?

## **UPDATES**

Sandor Molnar was voted into College Senate as a student representative. The remaining Senate meetings were assigned to VP reporting and working meetings with goals for each working meeting:

**October 25<sup>th</sup>**- Rob Palmieri- Strategic Enrollment Plan\* & Adjunct Chancellor Award Nominations

**November 8<sup>th</sup>**- Senate working meeting (Review of Article 3.7.1, Criteria for establishing a committee and any recommended updates to these procedures)

**December 6<sup>th</sup>**- Joe DeHart- Academic Master Plan

**January 31<sup>st</sup>**- Senate working meeting (Article 3.7.2, Criteria for dissolution of a committee and any recommended updates to these procedures.)

**February 14<sup>th</sup>**- Dennis Panagitsas- 25-26 Budget Update

**February 28<sup>th</sup>**- Senate working meeting (Consider Article 12.1.1 and the role of the President or College Senate relative to committee charges and provide recommendations to improve clarity.)

**March 14<sup>th</sup>**- John Geer & Nic Dovi- Facilities Master Plan

**March 28<sup>th</sup>**- Senate working meeting (Middle States & FCCC rubric)

**April 11<sup>th</sup>**- Scot Beekman- Cyber Security & Campus Technology Plan

**April 25<sup>th</sup>**- Senate working meeting (outstanding items)

**May 9<sup>th</sup>**- Carolyn Boone- Policy & Compliance Update

## **REPORTS**

No reports.

## **ACTION ITEMS**

No action items.

## **ADJOURNMENT**

K. Millman made motion to adjourn the meeting at 1:29 p.m.