

Residential Aide Credential					
Student's Name:		Advisor's Name:			
All incoming students who have not previously completed a college writing course are assessed to determine writing and reading placement. The result of that assessment may be the requirement of additional pre-requisite or corequisite coursework.					
Course Requirement	Course Title	Min. Credits	Min. Grade	Grade Earned T - Transfer	Completed
ENGL 100	Academic Writing I	3			
CSDC 101 OR HUMS 105	Introduction to Chemical Dependency Counseling OR Introduction to Human Services	3/4			
CDSC 210 OR HUMS 114	Group Counseling: Theory & Practice OR The Process of Group Communication	3			
HLTH 207 OR HLTH208	Drug Studies OR Alcohol & Alcoholism	3			
PSYC 103	Introduction to Psychology	3			
Minimum Credits Required for Certificate of Completion: 15 or 16 Approved: May 2024					
Notes:					
Required courses completed successfully					
Waivers for any required course substitutions approved □					
Cumulative Tompkins-Cortland GPA 2.0 or higher □					
At least fifty percent (50%) of required courses must be taken through Tompkins Cortland Community					

- At least fifty percent (50%) of required courses must be taken through Tompkins Cortland Community College (not via transfer credit, testing, or experiential learning).
- A minimum number of unique courses/credits are not required to earn an additional, similar, microcredential.
- In accord with existing college policy, no more than six credits may be taken for a pass/fail grade.
- Course substitutions will be considered on a case-by-case basis using the existing Course Waiver process.
- Students who are pursuing a micro-credential but are not also matriculated at the college in pursuit of an associate degree or certificate are not eligible for federal or state financial aid.