

TOMPKINS CORTLAND COMMUNITY COLLEGE
SENATE AGENDA
January 27, 2023
TR 201

CALL TO ORDER

- Roll Call
- Introductions
- Welcome Guests
- Public Comment (if any)

APPROVAL OF MINUTES

December 16, 2022

UPDATES

College Senate Chair(s) update
Feedback Form Response

REPORTS

Executive Branch Representative

FCCC Representative Update

Strategic Enrollment Management - Dean for Enrollment Management, Enrollment Services Center

ACTION ITEMS

Chancellor's Awards Committee and Timeline

ADJOURNMENT

FOCUS FOR THIS YEAR

Implement new by-laws of the College Senate
Middle States

Next College Senate Meeting

Friday, February 10, 2023

12:15pm

Room: Sprole Conference Room, Room 204

**Tompkins Cortland Community College Senate
Unapproved Minutes
Microsoft Teams
December 19, 2022**

CALL TO ORDER

- C. Goodwin called the meeting to order at 12:19 pm and welcomed guests.
- M. Lopez did roll call.

Roll Call

Present: K. Block, L. Caza, K. Conway, D. Doskal, D. Flaten, C. Goodwin, D. Green, K. Hall, M. Lopez, S. Paradiso, J. Petrella-Baum, D. Riegel, R. Sarachan, M. Timonin, V. Zeppelin

Excused: A. Daye, M. Godfrey

Unexcused:

Guests: P. Reifenhaiser

Public Comment

No public comment.

APPROVAL OF MINUTES

D. Doskal emailed M. Lopez an update on the CARE report information. Vote to be sent electronically after corrections are made.

UPDATES

C. Goodwin shared that the Micro-Nano Fabrication System Micro-credential that we are reviewing will go to the Board of Trustees on January 19th.

REPORTS

Strategic Enrollment Management

Report on hold until Spring Semester.

Executive Branch Report / Micro-Nano Fabrication System Micro-Credential

P. Reifenhiser shared his screen. The CHEM and ELEC classes in the Micro-Nano Fabrication System Micro-credential are classes that we already offer. The other classes are offered at Cornell. The Senate needs to determine if the microcredential is economically feasible for the College. Cornell is taking on the expenses for equipment for the program. Other upgrades will be covered by the \$3.12 million grant. R. Sarachan made a motion to approve the Micro-Nano Fabrication System Micro-credential. D. Green seconded the motion. All others were in favor.

FCCC Representative Update

P. Tvaroha was unable to attend this meeting.

COAS

Report on hold until Spring Semester.

ACTION ITEMS

New By-Laws

C. Goodwin shared that she and S. Paradiso will begin sending out the new By-Laws to the Campus through Teams. There were additional grammatical, spacing and font corrections received from D. Flaten. No additional corrections noted. D. Green made a motion to approve the new By-Laws. D. Dosal seconded the motion. 10 voted in favor, 6 did not respond.

ADJOURNMENT

R. Sarachan made a motion to adjourn the meeting at 12:46 p.m.

From: [President](#)
To: [Michele Lopez](#)
Subject: FW: College Feedback Form Response
Date: Monday, January 2, 2023 1:23:05 PM
Attachments: [image008.png](#)
[image019.png](#)
[image025.png](#)

Happy New Year Michele!

Please see Amy's email below.

Jan

Jan Brhel

Executive Assistant to the President & Clerk of the Board of Trustees

Rm: 221

Ph: 607.844.8222, Ext. 4367

Fax: 607.844.6544

jmb068@tompkinscortland.edu

Be the reason someone feels welcomed, seen, heard, valued and supported.

Developer Learner Includer Empathy Input



Tompkins Cortland Community College
170 North St, P.O. Box 139
Dryden, NY 13053



From: Amy Kremenek <AK082@tompkinscortland.edu>
Sent: Monday, January 2, 2023 11:56 AM
To: President <president@tompkinscortland.edu>
Subject: RE: College Feedback Form Response

Hi Jan,
Please share with Michelle. Thanks!

Amy

Dear Michelle,

Thank you for the suggestion from the College Senate, which I've also discussed with Executive Council. While I empathize with being caught on campus without lunch and not having an on-site option other than vending machines, the college isn't able to organize a lunch pickup for campus employees. Instead, we would suggest that individuals work among themselves and organize pickups, or perhaps department potlucks. On a personal level, I've found that packing PB&J's go a long ways and are quick, easy, and cheap!

I hope this helps. Happy New Year!

Best,
Amy

From: President <president@tomkinscortland.edu>
Sent: Tuesday, December 20, 2022 8:53 AM
To: Amy Kremenek <AK082@tomkinscortland.edu>
Subject: FW: College Feedback Form Response
Importance: High

Suggestions from College Feedback form in the email below.

Jan Brhel

Executive Assistant to the President & Clerk of the Board of Trustees
Rm: 221

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Tompkins Cortland Community College
170 North St, P.O. Box 139
Dryden, NY 13053



From: Michele Lopez <lopezm@tomkinscortland.edu>

Sent: Tuesday, December 20, 2022 8:37 AM

To: President <president@tomkinscortland.edu>

Subject: College Feedback Form Response

Importance: High

Amy and/or Jan,

The following feedback was received December 7th on the College Senate Feedback Form:

“A frustration is that, during any break when classes are not in session, there is no option to get food on campus other than vending machines.

Could a staff member be identified who could be tasked with receiving lunch orders from staff on days there is no cafeteria service and picking it up? I'm envisioning that it would be something where you could put in your order by, say, 10am the day of and submit payment in cash or, preferably, via PayPal. The restaurant for any given day could be identified well in advance so that orders could be placed in advance as well, or it could be standardized so that you knew which restaurant it would be based on the day of the week. Once the food is picked up and brought to TC3, there could be a standard location on campus where staff have to pick it up such as the break room in 101 or one of the faculty suites.

Having such a service available would help to minimize lost work time since you would have fewer people leaving campus individually to pick up lunch (and would reduce emissions from all those individual car rides!).”

Please let me know if there are any questions.

Sincerely,

Michele Lopez, bCRE, bCRP, bCNP-Fundraising
Secretary, Alumni & Development
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