

**TOMPKINS CORTLAND COMMUNITY COLLEGE**  
**SENATE AGENDA**  
**September 30, 2022**  
**Sprole Conference Room**

CALL TO ORDER

- Roll Call
- Introductions
- Welcome Guests
- Public Comment (if any)

APPROVAL OF MINUTES

September 30, 2022

UPDATES

College Senate Chair(s) update

- Welcome New Members
- Meeting Format
- College Senate on Website
- Remote Work Policy

REPORTS

Executive Branch Representative

FCCC Representative Update

ACTION ITEMS

Updating By-Laws of College Senate

ADJOURNMENT

FOCUS FOR THIS YEAR

Implement new by-laws of the College Senate – Due December 2022  
Middle States

Next College Senate Meeting

Friday, October 28, 2022

12:15pm

Room: Sprole Conference Room, Room 204

**Tompkins Cortland Community College Senate  
Unapproved Minutes  
Training Room 201  
September 30, 2022**

**CALL TO ORDER**

- C. Goodwin called the meeting to order at 12:20 p.m.
- M. Lopez did roll call.

**Roll Call**

**Present:** K. Block, D. Doskal, C. Goodwin, M. Lopez, S. Paradiso, J. Petrella-Baum, V. Pousseur, R. Sarachan,

**Excused:** D. Doskal, K. Hall

**Unexcused:** C. Iacobucci

**Guests:** D. Flaten, P. Reifenheiser, P. Tvaroha, V. Zeppelin

**Public Comment**

S. Paradiso shared that Marquis Godfrey and Angie Day will be joining us in the future as student members of College Senate. V. Zeppelin asked about voting and why she was included. C. Goodwin responded that it was determined that voting did not happen correctly in the Spring for some.

**APPROVAL OF MINUTES**

R. Sarachan made a motion to approve the minutes of September 9, 2022 as written. J. Petrella-Baum seconded the motion, all others in attendance approved.

**UPDATES**

C. Goodwin shared that voting went out to all constituent groups today. The deadline for voting is noon on Friday, October 7<sup>th</sup>. At the end of the business day, an update will be sent.

**REPORTS**

**Executive Branch Report**

P. Reifenheiser shared a clarification on Middle States. He was not giving a call to action. He would like updates and suggestions or recommendations in at least one area that has impact on the College Senate and will ask for participation. C. Goodwin mentioned that we have included it as our focus for after the new year.

## **FCCC Representative Update**

P. Tvaroha shared that she had no major update. The plenary is scheduled for October 12 – 14. Conversations have been held about SUNY Ged Ed. September 20<sup>th</sup> was a program reviewers update. Information has been requested on safety and security. She shared that it is interesting to see the increase in requests on the listserv. S. Paradiso attended the College Senate session and will send out information in the next few weeks that she learned, and about Robert's Rules as well as what she gleaned about expectations of constituencies. She shared that she learned a lot of procedural information and was surprised that a lot of other institutions are made up mostly of faculty, she was the only staff member at the conference. P. Tvaroha shared that the FCCC does do Road Shows and that they can come to us to share how to effectively run meetings. She has heard a lot of good feedback and knows that they can do the sessions remotely now. C Goodwin also recently learned that most other Senates are made up of faculty. V. Zeppelin asked what is the other governance structure if other Senates are faculty. P. Reifenhiser shared that most times faculty make up the majority, but others are invited and P. Tvaroha also shared that there would then be a faculty representative on the College Governance.

## **ACTION ITEMS**

### **Updating By-Laws**

C. Goodwin shared that we now meet with A. Kremenek once a month. A. Kremenek asked that we finish our by-laws as they were on our agenda all last year, which reflects most other Colleges. We have created a timeline to work in small groups to make our by-laws relevant by the end of the year. The Senate will be divided evenly into 3 groups with a representative from constituency comprising the Senate. Group 1 will review Articles 1 – 4, Group 2 will review Articles 5 – 9, Group 3 will review Articles 10 – 13. Each group can meet in person, via Teams or via Zoom. Group members will be sent by the end of the day on October 7<sup>th</sup>. Changes will be due to be returned by November 7<sup>th</sup>. C. Goodwin, S. Paradiso and M. Lopez will compile and color code changes made by November 9<sup>th</sup>. Our meeting scheduled for November 11<sup>th</sup> will be conversation about any changes made. We will vote on December 2<sup>nd</sup>. V. Zeppelin asked about the website or if there was a Sharepoint Group for the information to be made public. P. Tvaroha shared that a lot of others have Teams.

### **Non-Traditional Student Organization Committee**

C. Goodwin followed-up and suggested that maybe dropping the word "committee" from the title would avoid confusion, as it is a group. For clarification, P. Tvaroha shared that anyone who self-identifies as non-traditional is welcome to the space. The space is for the people to go to vs. in the hallway or cafeteria for them to support each other. About 14-20 people attended the Meet and Greet on September 29<sup>th</sup>. They would like to have

activities throughout the year that everyone can attend. She reminded the Senate that an organization is sustainable, whereas clubs run by students will fizzle out if no students join. The program/organization is modeled after SUNY Cortland. P. Tvaroha and J. LaMontain used their own funds to “spruce-up” the space. Being an organization will allow them access to funds. V. Zeppelin asked if the request would fit better with FSA? C. Goodwin said that she would check with S. Thompson for additional support especially with funding. P. Tvaroha shared that they are looking to fulfill needs of our students and asking them what they need. They are willing to speak with the FSA Board. C. Goodwin asked if the Senate approved of an organization. R. Sarachan made a motion to approve as an organization. K. Block seconded the motion, all others in attendance approved.

C. Goodwin will follow-up with S. Thompson and D. Doskal for support through the Student Activities Funds.

### **Remote Work Policy**

S. Paradiso printed the Pilot Remote Work Policy and the SUNY Policy for those that needed. She clarified that we need to send recommendations, not vote and come to a general consensus of what we recommend to take to the next level, are there areas that need more flushing out of what is required of supervision or who makes decisions? Our policy is similar to SUNY with a few linguistic changes. What do we want to suggest as changes for Human Resources? Should this move from a “pilot” to a “policy”? P. Reifenheiser shared that an internal assessment was done, but the College needs to know what recommendations there are. Are we thinking that it is “generally approved with these recommendations...” The next step will be for the Board of Trustees to review the recommendations and move to the next step taking into considerations the recommendations. D. Flaten would like to see the information go to the unions for conversations. K. Block shared that she could not see the appendix a or appendix b or the application. P. Reifenheiser reminded the Senate that the policy is not specific to working conditions and should not need to be negotiated through the unions. C. Goodwin suggested a Teams conversation for recommendations. S. Paradiso will create a Team for compiling information for our next meeting. C. Goodwin reminded the Senate that the conversation will continue and that we will check with A. Kremenek and the Unions.

### **ADJOURNMENT**

R. Sarachan made a motion to adjourn the meeting at 1:25 p.m.