

**TOMPKINS CORTLAND COMMUNITY COLLEGE  
COLLEGE SENATE AGENDA  
December 17, 2021  
Virtual Meeting**

CALL TO ORDER

- Roll Call
- Introductions
- Welcome Guests
- Public Comment (if any)

UPDATES

College Senate Chair(s) update

APPROVAL OF MINUTES

December 3, 2021

REPORTS

Executive Branch Representative

Faculty Council of Community Colleges Representative Update

ACTIONS

TAG and Instructional Tech Advisory Team

ADJOURNMENT

FOCUS FOR THIS YEAR

Implement new by-laws of the College Senate

Next College Senate Meeting

TBD

12:30pm

Virtual Meeting

**Tompkins Cortland Community College  
College Senate  
Unapproved Minutes  
VIRTUAL MEETING  
December 3, 2021**

**CALL TO ORDER**

- A. Ahola called the meeting to order at 12:34 p.m.
- M. Lopez did roll call.
- A. Ahola welcomed the guests.

**Roll Call**

**Present:** A. Ahola, K. Block, A. Decker, D. Doskal, G. Gammage-Sikora, C. Goodwin, K. Hall, C. Iacobucci, M. Lopez, A. Mathers, A. Palumbo, S. Paradiso, J. Petrella-Baum, V. Pousseur, R. Sarachan, J. Walz-Koeppel

**Excused:**

**Unexcused:**

**Guests:** B. Bienvenue, S. Georgiakaki, A. Gilewski, P. Reifenheiser, S. Stafford, P. Tvaroha, V. Zeppelin

**Public Comment**

There was no public comment

**UPDATES**

A. Ahola mentioned that feedback and recommendations for clarifying language were shared re: the Remote Work Policy. S. Clark did indicate that they would not be able to provide edits for this meeting. There will be a possible vote for our December 17<sup>th</sup> meeting. A call for nominations for Chancellor's Awards will go out on Monday, December 6<sup>th</sup>. A. Ahola will clarify with R. Moore steps that we need to take. The selection committee wanted more information or a personal statement from nominees. R. Moore asks for an updated CV and resume from the nominees. Nominees will be informed, even though it has not happened this way previously. P. Reifenheiser asked if there is a safeguard if someone states that they have done something that they really have not. C. Goodwin suggested a supervisor sign-off. G. Gammage-Sikora mentioned that we need to take the person's word as being honorable. A. Decker mentioned that people may not self-advocate, that it would be good to have an outside review. S. Georgiakaki mentioned that previously there was a form for nominees to sign for their name to be announced. If one of the nominees did not all agree, the names could not be announced. It did not happen that way last year, why? J. Walz-Koeppel responded that it had a lot to do with the personnel file. S. Georgiakaki asked if we see a CV. A. Ahola responded that we do not. We were thinking that a personal statement would answer or fill in where the nomination may have left out to help with the selection process. J. Walz-Koeppel anticipates that the process will evolve over the next few years, thank you for the feedback.

## **APPROVAL OF MINUTES**

Via electronic vote, the minutes from November 12, 2021 were approved with no changes. Voting for this meeting will be sent after this meeting electronically.

### **Executive Branch Report**

A. Ahola shared the question that was asked re: recruiting new students at events held on campus. P. Reifenheiser shared that he spoke with G. McCalley. His initial response was that “we’ve always done it this way,” but it is a wonderful idea. This is a good example on collaborating. Keep on the lookout for updates, even if it is looked at for another time. There will be updates coming on position announcements, SWIM digital and their impact, as well as changes in marketing. The next Town Hall is scheduled for December 19, focusing on connecting to resources. December 16<sup>th</sup> is the Cookie Cook-Off.

### **Faculty Council of Community Colleges**

P. Tvaroha shared that she did not have any updates, but there will be an important update that will be shared by the end of the day via email.

### **OER**

B. Bienvenue shared a presentation. He mentioned that TC3 is a part of a cohort to make OER more sustainable. They have been charged with making a pitch-deck for low-cost/no-cost access, removing educational barriers. TC3 has a long history, since 2010, as a resource for students. They would like all to be represented in the committee, instead of just 3 people. G. Gammage-Sikora mentioned that OER wasn’t available the first year for Spanish. Now there is a book available, but the material needs to be re-thought for online and for Adjuncts, that is a lot of work. What is available for Adjuncts? B. Bienvenue mentioned that is exactly why a committee is needed, for sustainability so there aren’t implantation issues. A. Gilewski mentioned that in the past there was a MOA where there could be incentives to use OER, but she did not know how it worked for Adjuncts. V. Zeppelin asked if there was a category for CollegeNow on the committee, should they be included? B. Bienvenue responded that they were not currently included, but he was not opposed to including them. There is currently 1 space for Adjuncts, G. Gammage-Sikora felt that 1 space was not sufficient. S. Georgiakaki reminded the Senate that Adjuncts are only part-time and that it is difficult to get them. V. Pousseur reminded the Senate that there is a provision that addresses OER and compensation, please do see M. Talwar if there are questions. A. Palumbo mentioned in the chat that Spanish and French do use OER on campus.

### **Food and Beverage Micro-credential**

S. Stafford asked how many have worked as a bartender or in food service? The creation of quality employees requires training, it is crucial. This micro-credential is for Bar/cocktail/dining. The classes will be held at Coltivare. The classes will focus on service, trends, culinary, cocktails, beverage industry, and bartending. Serv-Safe will be included as part of the program. Individuals who complete the program will be ready for immediate employment in the field. S. Stafford and 2 graduates created the program. It serves as a gateway for changes and initiatives in the hospitality industry. If approved, the program will be ready for implementation in Spring 2022.

### **Form for Feedback**

A Ahola shared that a form was created and shared. A setting was updated so that the feedback will be anonymous. The form was intended for only campus community members. The Co-Chairs and Secretary would have access to the responses, but the bylaws will need to be updates. The hope is to share the link once and then have it posted for individuals to respond as they would like.

A. Decker asked about the Remote Plan – will we receive more information before our December 17<sup>th</sup> meeting, like a revised outline of who qualifies. A. Ahola responded that the feedback we had was compiled and shared, but they wanted recommendations. A. Ahola and M. Lopez compiled and send recurring themes and clarified important comments. The President’s Cabinet currently has our feedback.

**ADJOURNMENT**

R. Sarachan made a motion to adjourn the meeting at 1:35 p.m.

DRAFT