

**TOMPKINS CORTLAND COMMUNITY COLLEGE
COLLEGE SENATE
AGENDA
October 25, 2019
Board Room**

CALL TO ORDER

- Roll Call
- Introductions
- Welcome Guests
- Public Comment (if any)

UPDATES

Securing committee charges
Curriculum Committee-in process

APPROVAL OF MINUTES

October 4, 2019 minutes

PRESENTATION

Website preview and demo-S. Abbey and J. Mister

REPORTS

Executive Branch representative
FCCC representative-P. Tvaroha, M. Schmidt

ACTION ITEMS

Endorse FCCC resolutions
Approval of committee charges:
Campus Safety Advisory Committee
Information Security Management Program Committee

ADJOURNMENT

FOCUS FOR THIS YEAR

Implement new by-laws of the College Senate

Next College Senate Meeting
Friday, November 8, 2019 at Noon
The Board Room

**Tompkins Cortland Community College
College Senate
Unapproved Minutes
October 4, 2019**

CALL TO ORDER

- J. Walz-Koeppel called the meeting to order at 12:05 p.m.
- J. Walz-Koeppel welcomed the guests.
- There were no public comments.

Roll Call

Present: A. Ahola, D. Bethoney, K. Block, F. Coon, A. Decker, T. Evener, S.K. Hector, M. Lopez, G. McMinn, R. Rice, R. Sarachan, B. Sweeney, J. Thayer, and J. Walz-Koeppel.
Ex officio: S. Abbey.

Excused: M. Schmidt, G. Isaacs, A. Maroney, A. Martin, P. Reifenheiser, L. Seyfried, and P. Tvaroha.

Guests: D. Mohlenhoff and B. Bienvenue.

UPDATES

S. Abbey stated they are in the process of tweaking the new webpage for the College Senate. The agendas will be posted on the website along with our minutes and committee charges. They would like to take a picture of the College Senate members to post there also so be prepared on October 25th.

APPROVAL OF MINUTES

Minor corrections were made to the September 27, 2019 minutes. A motion was made by S.K. Hector to approve the minutes, as corrected, from the September 27, 2019 meeting. Seconded by A. Decker. Motion approved.

REPORTS

Executive Branch report-no report
FCCC Representative report-no report

ACTION ITEMS

J. Walz-Koeppel discussed the outstanding committee charges. There are still three to four:

- Guided Pathways Steering Committee-under consideration
- The Curriculum Committee
- The Information Security Program Committee
- The Campus Safety Advisory Committee

J. Walz-Koeppel suggested that a date be set to have the charges given to the College Senate by. Dates and reasons for those dates were discussed. A. Decker made a motion to give the outstanding committees until November 1, 2019 to get their committee charges to the College Senate. J. Thayer seconded the motion. Motion carried.

PRESENTATION

D. Mohlenhoff gave the Senate an update on the Strategic Plan and all that has been worked on up to this point. Now the process will move into implementation teams. D. Mohlenhoff recognized that A. Ahola did a great job editing the Strategic Plan. D. Mohlenhoff discussed the plans for Fall Day and what they hope to accomplish.

ADJOURNMENT

J. Thayer made a motion to adjourn the meeting 12:59 p.m.



**Faculty Council of Community Colleges
Resolution on Gender Inclusivity within SUNY
CSL1.2019-2020
Passed unanimously
October 5, 2019**

WHEREAS the SUNY Board of Trustees Resolution “Diversity, Equity and Inclusion Policy” dated September 10, 2015, desires to “make SUNY the most inclusive higher education system in the country”; and,

WHEREAS the policy further states that “SUNY’s approach must employ best practices to attract diverse students...ensure that services are in place to support retention...and implement programs and strategies to establish a welcoming environment for all”; and,

WHEREAS SUNY’s mission is to provide “educational services of the highest quality, with the broadest possible access, fully representative of all segments of the population”; and,

WHEREAS SUNY respects each person’s right to determine their own identity; and,

WHEREAS by documentation and communication SUNY will continue to develop a more accurate reflection of the range of gender identities and to become more inclusive; and,

WHEREAS SUNY institutions have previously approved changes to improve gender inclusivity, such as use of chosen names for official school documentation and use of gender-neutral pronouns in official communications; and,

WHEREAS it is essential that SUNY affirms its recognition of student identities and that non-binary students are not compelled to choose a binary gender designation, as misidentification can create barriers to self-identification and generate an environment where students feel alienated from their foundational interactions with SUNY; and,

WHEREAS both the Common Application and Universal College Application currently have the capability to provide more than binary options for gender identity; therefore,

BE IT RESOLVED that the Faculty Council of Community Colleges requests the SUNY Chancellor and Board of Trustees adopt a policy regarding applications for college

admissions to include a gender “non-binary” option in order to foster inclusivity and support enrollment, retention, and completion; and,

BE IT FURTHER RESOLVED that the Faculty Council of Community Colleges in the spirit of inclusivity requests that campuses revise applications for admission and any official campus student documents to include a gender “non-binary” option so that our students are not compelled to misidentify themselves at the very beginning of their community college education.



Faculty Council of Community Colleges
Resolution in Support of Child Care Funding
CSL2.2019-2020
Passed unanimously
October 5, 2019

WHEREAS SUNY child care centers provide quality care for over 5,000 children; and,

WHEREAS of the children served, approximately one-third are children of student parents, one-third children of faculty and staff, and one-third children from the community; and,

WHEREAS SUNY currently has 48 child care centers, 26 of which are situated at community colleges, that must be adequately staffed with people who must, at least, make minimum wage; and,

WHEREAS New York State's increase in minimum wage represents an increase in the cost of employing child care workers; and,

WHEREAS the child care centers cannot raise tuition in proportion to the rising minimum wage because the majority of the student parents would not be able to afford the higher tuition; and,

WHEREAS the shift in the demographics of community college students has resulted in more non-traditional students with the potential need for increased child care service; and,

WHEREAS without access to community college child care centers, many student parents would not be able to pursue, persist in, and complete a college education; and,

WHEREAS the denial of access to community college child care centers (while providing funding for other resources) could be viewed as a violation of Title IX of the Education Amendments of 1972 (specifically, the scope of Title IX) states:

“Educational programs and activities that receive ED funds must operate in a nondiscriminatory manner. Some key issue areas in which recipients have Title IX obligations are: recruitment, admissions, and counseling; financial assistance...treatment of pregnant and parenting students”;

<https://www2.ed.gov/policy/rights/reg/ocr/edlite-34cfr106.html#S40>); and,

WHEREAS there are many child care centers with waiting lists because they cannot afford to hire the additional staff necessary to meet the demand; and,

WHEREAS community college child care centers provide invaluable applied learning opportunities for students in programs including, but not limited to, business, culinary arts, early childhood education, nursing, and physical education programs; and,

WHEREAS the Child Care and Development Block grant has been reduced by 55 percent, nearly \$2 million, over the last ten years, despite the rising need for student parents to receive access to child care services; therefore,

BE IT RESOLVED that the Faculty Council of Community Colleges urges Governor Andrew Cuomo and all necessary parties to support an increase of \$2 million to both the Operating Grant and the Child Care and Development Block Grant; and,

BE IT FURTHER RESOLVED that the Faculty Council of Community Colleges urges Chancellor Kristina Johnson to advocate for increased funding of SUNY's child care centers.



**Resolution Supporting New Funding Model for the Community Colleges
G3.2019-2020
Passed Unanimously
October 5, 2019**

WHEREAS the SUNY Board of Trustees has stated that “the 30 community colleges operating under the program of the State University of New York ensure open access to high quality postsecondary education, and contribute significantly to the development of an educated citizenry and skilled work force”; and,

WHEREAS the Faculty Council of Community Colleges (FCCC) embraces the SUNY Board of Trustees’ statement and also understands that the increasing needs of both recent high school graduates and post-traditional students seeking to enhance their academic skills and employment opportunities, the need of the region’s business community for qualified employees, the need to create the work force required to catalyze new industry and economic prosperity, and the need for an educated citizenry; and,

WHEREAS the SUNY community colleges, through their rigorous Liberal Arts and transfer programs, educate approximately 50% of the transfers to SUNY state-operated colleges and university centers at less than the per-student cost of those institutions, fulfilling the community colleges’ mission to serve as local points of access to higher education as well as to the work force; and,

WHEREAS vital statistics show a declining population in almost all of New York State’s counties, and thus a model of funding based solely on FTE is no longer adequate or practical for community colleges in the SUNY system; and,

WHEREAS the previous FTE-driven model often resulted in an increased financial burden on community college students due to the colleges’ need to annually raise tuition to make up shortfalls in state funding; and,

WHEREAS the State of New York adopted in last year’s budget a new community college funding model, which provided 98% of the previous three-year average funding, or a \$100 increase per FTE, whichever was greater; and,

WHEREAS due to the increasing costs of college operations, last year's model did not provide permanence and predictability, nor was it a sustainable funding model; therefore,

BE IT RESOLVED that while the FCCC appreciates the adoption of last year's funding model, it now calls for a community college funding model that has a definite base minimum of aid in the form of a permanent funding floor for each campus, plus additional funding commensurate with the enrollment growth a campus achieves; and, be it further

RESOLVED that the FCCC fully supports the proposal that New York State change the base state aid formula allocation for each community college to be permanently set at 100% of the previous year, or \$100 increase per FTE, whichever is greater.

Campus Safety Advisory Committee

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| Article 1 | Function |
| | <ul style="list-style-type: none">a. The Campus Safety Committee was established in accordance with NY ED. Law 129-A.b. The group is responsible for reviewing all campus safety policies and procedures and making recommendations for improvement.c. The group is responsible for educating the campus community about sexual assault, domestic violence, stalking behaviors, personal safety and crime prevention.d. Create college's annual compliance report and certification. |
| Article 2 | Membership |
| | <ul style="list-style-type: none">a. This committee shall consist of a minimum of six members, at least half of whom shall be female; one-third of the committee shall be appointed from a list of students that contains at least twice the number to be appointed which is provided by the largest student governance organization on such campus, one-third thereof shall be appointed from a list of faculty members that contains twice the number to be appointed which is provided by the largest faculty organization on such campus, and one-third of whom shall be selected by the president or chief administrative officer. |
| Article 3 | Chair |
| | <ul style="list-style-type: none">a) A Title IX Coordinator will chair the group.b) The chair is responsible for convening the group, assigning tasks, and ensuring publication of the annual report. |
| Article 4 | Meetings |
| | <ul style="list-style-type: none">a. The group will meet at least twice per semesterb. Other members of the campus community may be invited to a meeting on an as needed basis. |

Information Security Management Program Committee

Article 1

Function

- a. The Information Security Management Program provides leadership for risk management, business continuity planning, disaster recovery planning, compliance with regulations such as FERPA, PCI, & HIPPA, and information security training. The Information Security Management program will include any staff with authority over departments which are responsible for managing the College's data.
- b. No standing subcommittees
- c. What this committee is responsible for:
 - Provide continuous visible support and commitment of the College's top management to information security
 - Determines common information security policy across the entire organization
 - Be an integral part of the overall enterprise risk management program of the College
 - Identify information security objectives and activities based departmental goals and requirements
 - Develop procedures which enable staff to perform their work while remaining in compliance and accountable to pertinent regulations
 - Plan and support continuous training and awareness of staff

Article 2

Membership

- a. Membership distribution:

Membership is largely ex officio / function of holding a supervisory college position with significant data compliance regulations in the department, as identified by the President's Cabinet. Current member positions are the Director of HR, Director of Finance, Director of Financial Aid, Director of Public Safety, Registrar, & Manager of Enterprise Systems.

- b. Two faculty members appointed
No faculty members have been appointed.
- c. No student members
- d. Term of office
Length of employment for ex-officio members
- e. What happens if a member is unable to continue?
Alternates members will be identified by President's Council.
- f. Removal from committee for non-participation
- g. Note taking responsibilities are fulfilled by *the Campus Technology Services Coordinator*

Article 3 Chair

- a. Who appoints the chair?
- b. Terms of appointment
- c. Duties of chair

Article 4 Meetings

- a. Regular meetings are determined at the start of the academic year be the Chair.
- b. Special meetings may be called by chair
- c. Quorum n/a, recommendations from the committee are taken up directly by CIO or brought to President's Cabinet for review.
- d. Meetings are closed
- e. Notes and agendas are not posted to the general community.
- f.

Article 6 Changing the Charge of the Committee

- a. Amending the charge needs 2/3 vote
- b. Committee reviews its work annually