



Study Abroad Confidential Reference Form

Your Name (Last, First, Middle)

Program Location Abroad

Administering SUNY Campus

TC3 Office of Global Initiatives, 170 North Street/Box 139, Dryden, NY 13053 global@tc3.edu 607/844-8222, ext, 4522

To the Student

This **academic reference** should be given to a professor who knows you well and is able to judge your academic qualifications for study abroad. A letter of recommendation on letterhead is also acceptable.

As this letter is confidential, it should be sent directly to the **Study Abroad Coordinator** in the **Office of Global Initiatives** by the person writing the letter. You must provide a stamped, addressed envelope for this purpose. You may submit this letter yourself if it has been placed in a sealed envelope and has been signed over the seal by the person writing the reference.

I waive my right to access this reference completed by _____ Yes No
Name of Reference

Student's Signature: _____ Date: _____

To the Reference *Please return this form to the Global Initiative office, Suite 230 or by mail. Mailing address is above.*

The student named above is applying for the designated study abroad academic program. We would appreciate your assessment of the applicant's attributes with which you are familiar. You may also attach a letter of recommendation.

How long and in what capacity have you known the student? _____

Academic attributes

	Excellent	Very Good	Good	Fair	Poor	No Evaluation
Competence in major or specialization	<input type="checkbox"/>					
Academic interest and motivation	<input type="checkbox"/>					
Capacity for independent study	<input type="checkbox"/>					
Resourcefulness	<input type="checkbox"/>					
Reliability	<input type="checkbox"/>					
Integrity	<input type="checkbox"/>					

Non-academic attributes

	Excellent	Very Good	Good	Fair	Poor	No Evaluation
Level of maturity	<input type="checkbox"/>					
Ability to adapt to new circumstances	<input type="checkbox"/>					
Self-confidence and self-esteem	<input type="checkbox"/>					
Ability to relate well to others	<input type="checkbox"/>					
Emotional stability	<input type="checkbox"/>					
Open-mindedness	<input type="checkbox"/>					
Integrity	<input type="checkbox"/>					

Please state frankly your opinion of this candidate's ability to suitably represent both their home campus and the USA in a study abroad program, weighing both strong and weak points. Please use the space on othe reverse side of this page. You may also add or attach a letter of recommendation.

Your Name (please print) _____ Title, Department: _____

Signature: _____ Date: _____ Institution: _____